

# NOTTING HILL NEIGHBOURHOOD HOUSE

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ANNUAL REPORT  
FOR 2018-2019



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# OUR VALUES

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Notting Hill Neighbourhood House is an inclusive space which supports social enterprise, lifelong learning and developing community capacity.

We value

Community Engagement

Social Enterprise

Lifelong Learning

Sustainability



# OUR PEOPLE

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## **JOSEPH NATOLI** CHAIRPERSON



Joe has enjoyed an extensive teaching career across the Primary, Secondary and Tertiary sectors. This career included developing and delivering environmental programs to over 70 schools across Melbourne as Director of Schools for a Sustainable Future. Joe has always enjoyed being part of community development programs including co-operative farming ventures, sporting clubs, environment groups and now the Notting Hill Community.

## **ANTHONY DOUGLAS** SECRETARY

Anthony Douglas is an engineer and project manager, working as a Process Engineer for a specialist thermal and renewable energy technology consulting company. He is a Chemical Engineering and Commerce graduate of Monash University and he has lived in the City of Monash since 2003.

Anthony has been serving on the NHH Committee of Management since late 2016, and commenced being Secretary in 2018.



## **KANISHKA GOEL** TREASURER



Kanishka is a CPA qualified accountant, and has a Master's degree in Commerce from Deakin University. He is an accomplished finance professional with over 15 years of experience in finance and accounting. He has worked for leading Australian companies and has experience in various industries (Telco, Biopharma, Retail, Manufacturing, and Banking), to name a few. When not working, Kanishka likes to spend time with his family, going on walks, especially in Dandenong Ranges, bike riding, playing cricket, doing yoga and meditation, and reading books.

# OUR PEOPLE

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**TAMRA KEATING**

**COMMITTEE OF MANAGEMENT MEMBER**

Tamra Keating is the Director of Marketing and Advancement at International House, the University of Melbourne. She loves to travel and enjoys good wine and food with her friends and family. She joined the Board of the Notting Hill Neighbourhood House to help build a stronger community within the region she has lived in for over 40 years. Tamra enjoys living in Monash and wants to give back to her district.

**HYMA VULPALA**

**COMMITTEE OF MANAGEMENT MEMBER**

Hyma Vulpala is a proud Indian Australian. She began her career as an IT professional and has worked in Public, Private and NFP sectors Internationally. Additionally, Hyma is the Founding President of Telugu Language and Culture Foundation of Australia - TLCFA (NFP) which promotes social cohesion and cross-cultural promotion, including women's empowerment. Hyma is proud to be part of NHNH board.



**DENIS CURTAIN**

**COMMITTEE OF MANAGEMENT MEMBER**

Denis has worked within numerous sectors; hospitality, property management and now is an independent Uber driver. Living within our local area, he is a strong community member and has spent much of his time working upon various community Boards, and enjoys contributing to the ongoing movement of Notting Hill Neighbourhood House.





# OUR PEOPLE



## **Tutors & Educators**

Joanne - Sewing & Craft Workshops

Jan - Calligraphy

Rashmi - Yoga

Nandini - Mobile Phones & Ipad

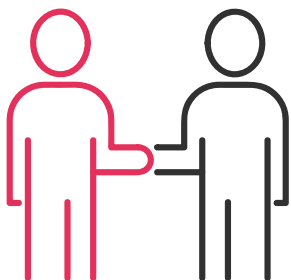
Sarah - Playgroup

Lalindra - Zhumba

Amanda - Clever Sprouts

Megan - Baby Sensory

Linda - Havago Fitness



## **NHNH Regular Groups**

University of the Third Age (U3A)

Telugu Language and Cultural Foundation of Australia

2514 Melbourne Rupavahini Muthuhara Children's Society

Mahamevnawa Buddhist Meditation Centre

# CHAIRPERSON'S REPORT

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Good afternoon and welcome to Notting Neighbourhood House AGM 2019. It's always a pleasure to see our neighbours, partners and community collaborators at our AGM. Neighbourhood Houses are always about the people and recognising this support is our AGM's core function.

Our major events have been great opportunities to create a community atmosphere in the House and bring families together. The Halloween party and Winter Carnival events were great successes and created excellent community interaction. We also hosted an excellent series of gardening workshops which rekindled many of our gardening communities ambitions. We know Notting Hill is rapidly changing with an influx of young families from diverse communities replacing many older residents as they pass on or move away. As a result, our challenge:

- Develop the strategies and programs that will meet the needs of our incoming residents and
- continue to evolve programs that encourage our existing residents to be part of our House.

We have invested a lot of effort into analysing the big demographic changes occurring in Notting Hill and the needs of these communities. As a result, we have developed a strategy to create new ways of involving the cultural and linguistically diverse (CALD) community in our House. We look forward to the implementation of this strategy in 2019-2020.

Another important achievement in 2019 has been an extensive review and update of the house's Procedures and Policies. These documents ensure we operate fairly and effectively as a Neighbourhood House. Ensuring they are up to date and reflect the changing needs of our community is an essential part of the Committee of Management's (COM) governance role.

2018 saw the launch of our street library located outside the front door of the house. Street libraries offer everyone the opportunity to take and give books freely. Ours incorporates children's books in the library as well as material from a range of cultural groups and a broad selection of general interest material. The street library had an official opening party in 2018 and another Meet the Author event in May, 2019. Again this venture offers extra opportunities for people to interact with each other and our Neighbourhood House. Many thanks to Margaret and Robin Blair and Sue Saunders who have been exceptionally supportive of this initiative and Monash Council who have also supported it through the community grants program.

# CHAIRPERSON'S REPORT CONT...

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## Thanks and acknowledgements

Throughout the year many volunteers have assisted with activities, administration and events. A Coordinator can only do so much. In truth the success of the House lies in the hands of the community that supports it. Thank you for your support. Thanks also to the tutors who run the classes and activities throughout the year. It is their skill and enthusiasm that inspires people to come, stay and help create the buzz around the house. Thanks also to our community cultural partners: The Telugu Language and Cultural Foundation of Australia, the 2514 Melbourne Rupavahini Muthuhara Children's Society and Mahamevnawa Buddhist Meditation who all offer excellent cultural programs and are important elements in the success of the House. Tracey our Coordinator is very much appreciated for her drive and attention to detail.

A very big thank you to our COM members, Tamra Keating, Anthony Douglas, Denis Curtain, Hyma Vulpala and our Treasurer Kanishka Goel. It has been a busy year and your contributions have been invaluable. We look forward to welcoming new members to our committee at this AGM.

On a personal note I have decided to stand down as Chair of the House and pass on the baton. For the past three years I have lived in Ballarat and new commitments to projects in my new community have become pressing. I also believe that ideally the committees managing Neighbourhood House should be from the local community. I have loved working with the passionate and collaborative people on our Committee and the Notting Hill community and wish you all the best.

*Thank you*

**JOSEPH NATOLI**

Chairperson



# COMMUNITY SUPPORT

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Wow, what a fun year!

Notting Hill Community is one of diversity and as new people shift into the neighbourhood and others move out, our community is constantly in flux, changing, and importantly embracing new connections. Recognising this change and looking to meet these new directions, 2019-20 has seen Notting Hill Neighbourhood House rethink its programming and how it supports community. While keeping much of our proven House initiatives, we have also begun to make new connections and pathways in which we walk that fine line between delivering what community wants but also offer activities that they may never have thought of attending before. Our community and its health is our primary objective, and the following is just a snap-shot of the things we continue to do, and/or have introduced:

## Weekly Food Contributions:

Food Donations are welcome at NHNH. On Tuesdays we see a selection of fresh fruit and vegetables from Oz Harvest, while on Thursdays Friends of the Children Foundation bring in surplus breads and baked goodies. The support we receive enables us to continue providing food relief via direct open community pantry, and assists with event foods.

## Education/Classes:

We continue to offer those old favourite programs around health and well-being, creativity and computer/mobile phones. Through various entrepreneurial community members, NHNH now facilitates unique development programs that engage children from birth through to life's later stages. Additionally, our long-term residential groups continue providing opportunity for cultural education and inclusion.



# COMMUNITY SUPPORT

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## House Workshops:

2018-19 saw a significant increase within providing small and informative workshops/educational programming. These were based around our impetus to be community connected, welcome and celebrate diversity (culture and knowledge), but also within keeping NHNH values of sustainability. These shorter programs have proven highly successful, with high turnout, and in some instances an overflow of community attendance.

- ~ Make your own Sustainable Shopping Bags
- ~ Create your own Skirt
- ~ Create your own Pyjamas
- ~ Make a Sorbetto Top
- ~ Calligraphy – Short Day Course
- ~ Make your own Xmas Gifts & Decorations
- ~ Native Plants- Edible and Medicinal
- ~ Small Space and Pot Gardening
- ~ Companion Planting for Garden Health
- ~ Sharing your Garden with Wildlife

## Community Special Events:

As in the past, our community loves to come together and party. Throughout the year, NHNH has implemented various community events that provide a place and space for people to come together. Over a food and drinks, they catch-up and converse, meet new neighbours and importantly create connections. This year has seen a 20% rise in participation within our community event evenings, and they continue to be a source of community activity.

Community Street Library Opening ~  
Author Talk, Rob Hunter – *Day 9 at Wooreen* ~  
Halloween ~  
Winter Carnival ~  
Holi Party ~





# COORDINATOR'S REPORT

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After 3 years at Notting Hill Neighbourhood House, in many ways it still feels like my first day... I am driven and enthused by our community, I feel motivated by the degree and depth of committed staff and people that surround me, and I am challenged and inspired by what we do. For me, it is the people, the culture, the support networks, the diversity and the enormous potential of NHNH and its community that inspires me on a daily basis.

Community development is often a process of walking different paths with many different people. NHNH has had some great initiatives and achievements this year. Undertaking extensive research to establish the shifting face and needs of our community stimulated new ideas and ways to meet local need. Inspired by our neighbourhood, we implemented a number of new short programs that whilst echoing NHNH's values and objectives, responded to community and provided new ways of doing and seeing. For example, our Native Plants –Edible and medicinal program echoing our values around inclusion and sustainability, introduced new modes of garden creation, creativity and use, and showcased Australian Aboriginal culture. This notion of creating a melting pot of education, creativity, community connection and cultural inclusion continues to underpin NHNH's programs.

The success of NHNH is credited to people, both in-house, local and those from all across the sector advocating for our house and its objectives. Personally, I would like to thank NHNH supporters, the NHNH Committee of Management, our staff and volunteers for their unwavering commitment, enthusiasm and support. Additionally I would like to say a special thank-you to our wonderful community members who not only attend our programs and events, but also regularly drop in to say hi and provide community information and feedback. I thank-you all for a wonderful year and look forward to our next.

**TRACEY GRIGG**  
Coordinator

# TREASURER'S REPORT

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NHCA incurred an operating surplus of \$14,199.00 in 2018-19 (FY19) compare to surplus of \$1,188.00 in 2017-18 (FY18).

Total income for the Financial Year is \$125,712.00. Income for FY19 was primarily driven by:

- Grants: \$91,397 (State Gov NHCP \$79,277 Monash Operational \$9,300, and other grants \$2,820)
- Hall Hire: \$22,167 (income generated by leasing NHHH hall to various groups and individuals)
- Class Fees: \$9,302 (income generated through various activities, and classes run by NHHH)
- Fund raising: \$2,260 (Funds raised through various events organised by NHHH)

Income for FY19 is up by \$6,286 compare to FY18, driven by higher grants (\$18,206), higher hall hire fees (\$5,401) and higher fundraising (\$334), offset by no other income (\$9,544), and no University Student Placement (\$7,500).

Operating Expenses are down (by \$6,725), driven by lower General Expenses (\$4,031), and lower Payroll Expenses (\$1,632), (FY18 have higher Superannuation dues from previous year (due to legislation changes) and Work Cover Premium dues from previous to keep the cover in line with the wages).

NHHH Cash at Bank for FY18 was \$56,241 (up by \$17,994 compare to FY18). Key drivers for higher Cash at Bank position are:

- Higher Income by \$6,286
- Lower General expenses by \$4,031
- Lower Payroll expenses by \$1,632

NHCA's Financial Position shows slightly higher Total Equity for FY19 of \$46,645 (up by \$14,199 compare to FY19).

The Committee would like to thank all NHCA stakeholders for their contributions and commitments to the organisation. With the strong support of Management Board, staff and volunteers as well as community members, NHCA seeks to continue offering excellent services and develop program initiatives to constantly deliver value back to the community.

**KANISHKA GOEL**  
Treasurer



# FINANCIAL REPORT

<b>Notting Hill Neighbourhood House Inc</b> 37 Westerfield Drive Notting Hill Vic 3168 <b>Profit &amp; Loss</b> 1 July 2018 To 30 June 2019			
	Year Ended 30th June 2019	Year Ended 30th June 2018	
<b>Income</b>			
<b>Grants</b>			
Grants - Monash Operational	\$9,300	\$9,300	
Grants - State Gov NHCP	\$79,277	\$60,391	
Grants - Projects	\$2,820	\$3,500	
Total Grants		\$91,397	\$73,191
Class Fees	\$9,302		\$10,292
Fundraising	\$2,260		\$1,926
Bank interest	\$586		\$206
Hall Hire	\$22,168		\$16,767
University Student Placement	\$0		\$7,500
Misc Income	\$0		\$9,544
<b>Total Income</b>	<b>\$125,712</b>		<b>\$119,427</b>
<b>Expenses</b>			
<b>General Expenses</b>			
Audit Fees	\$150	\$0	
Bank Fees	\$493	\$488	
Class Supplies	\$378	\$15	
Cleaning Consumables	\$65	\$0	
Conference Fees	\$0	\$264	
Contents Insurance	\$631	\$584	
Contractors (Instructors)	\$3,871	\$4,353	
Electricity	\$1,401	\$1,159	
Gas	\$1,315	\$1,460	
Depreciation & Amortisation	\$2,285	\$2,200	
Event Expenditure	\$1,551	\$932	
Grant Expenditure - NHHH	\$2,738	\$5,979	
Internet Expenses	\$1,050	\$824	
Annual Leave Movements	(\$1,632)	\$1,330	
Office Equipment <1000	\$862	\$0	
Printing	\$658	\$260	
Total General Expenses		\$15,816	\$19,847
Registration Fees - Other		\$934	\$822
Staff Recruiting Costs		\$123	\$260
Staff Training Expenses		\$0	\$158
Stationery & Office Supplies		\$898	\$772
Subscription MYOB		\$918	\$132
Telephone		\$304	\$1,282
<b>Payroll Expenses</b>			
Administration Wages	\$56,558	\$55,575	
Wages & Salaries Expenses	\$26,860	\$28,671	
Work Cover Premiums	\$1,038	\$1,361	
Travel & Accom. Expenses	\$104	\$0	
Superannuation Expenses	\$7,821	\$8,405	
Total Payroll Expenses		\$92,381	\$94,013
<b>Registrations</b>			
Other	\$139	\$729	
Total Registrations		\$139	\$729
Software		\$0	\$224
<b>Total Expenses</b>	<b>\$111,513</b>		<b>\$118,239</b>
<b>Net Profit</b>	<b>\$14,199</b>		<b>\$1,188</b>



# FINANCIAL REPORT

Notting Hill Neighbourhood House Inc			
37 Westerfield Drive			
Notting Hill Vic 3168			
Balance Sheet			
	As at 30th June 2019		As at 30th June 2018
Assets			
Current Assets			
ANZ 81733	\$19,871		\$2,589
ANZ Online Saver 7212	\$10,220		\$10,005
ANZ	\$4		\$4
Bendigo Term Deposit	\$26,096		\$25,550
Petty Cash	\$51		\$100
Total Bank Accounts		\$56,241	\$38,247
Trade Debtors		\$1,250	\$1,441
Total Current Assets		\$57,491	\$39,687
Non-Current Assets			
Office Equipment			
Office Equipment At Cost	\$2,918		\$2,918
Accum. Depr. Office Equipment	(\$2,514)		(\$1,914)
Total Office Equipment		\$404	\$1,004
Kitchens			
Kitchens At Cost	\$4,689		\$4,689
Accum. Depr. Kitchens	(\$4,689)		(\$3,905)
Total Kitchens		\$0	\$785
Furniture & Fittings			
Furniture & Fittings At Cost	\$8,272		\$8,272
Accum. Depr. Furniture & Fitti	(\$7,709)		(\$6,809)
Total Furniture & Fittings		\$563	\$1,463
Total Non-Current Assets		\$968	\$3,252
Total Assets		\$58,459	\$42,940
Liabilities			
Current Liabilities			
Credit Cards	\$1,029		\$381
PAYG Withholding Payable	\$3,880		\$3,328
Annual Leave Provision	\$1,633		\$3,265
Income In Advance	\$943		\$0
Superannuation Payable	\$2,196		\$2,139
Trade Creditors	\$881		\$0
HallHire Bond Receipts/Payment	\$1,251		\$1,381
Total Current Liabilities		\$11,814	\$10,494
Total Liabilities		\$11,814	\$10,494
Net Assets		\$46,645	\$32,446
Equity			
Retained Earnings	\$32,446		\$31,258
Current Year Earnings	\$14,199		\$1,188
Total Equity		\$46,645	\$32,446

# AUDITED FINANCIALS

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Mr Garry Andrews  
1 Higham Street  
Mentone Vic 3194

ABN 67 526 517 195 ( no GST )  
Phone ( 03 ) 95849871  
Mobile 0409834618  
August 29, 2019

To; The Board of Management, Notting Hill Neighbourhood House,  
37 WESTERFIELD DRIVE, NOTTING HILL, VIC 3168

From; Garry Andrews - Auditor.

Subject; **Auditor's Report for the year ended 30th June 2019.**

I report that I have carried out the yearly audit of all the accounting and financial accounts of Notting Hill Neighbourhood House for the year ended 30th June 2019.

In my opinion the financial accounts, including notes, provide a true and fair view of all monies received and expensed during the year and of the state of affairs at year end.

The bookkeeper, Naomi, and the manager co-ordinator Tracey have provided all that I have required and this has been to my complete satisfaction, reconciliations for all balance sheet accounts have been reviewed, the profit for the year was \$ 14,199.41 and the net assets as at 30th June 2019 \$ 46,645.42.



**Garry Andrews**  
**C P A , tax agent.**

# OUR STRATEGIC PLAN

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2017-2020

- BRINGING PEOPLE TOGETHER
- DIVERSE PROGRAMS TO MEET OUR GROWING COMMUNITY
- STRONGER RELATIONSHIPS WITH COMMUNITY ORGANISATIONS & SOCIAL ENTERPRISES
- PROGRESSIVE GOVERNANCE AND DIRECTION
- SUSTAINABLE FUNDING



**NOTTING HILL  
NEIGHBOURHOOD HOUSE**

# OUR THANKS

Our staff, volunteers, committee of management, supporters and community are the backbone of our organisation. We would like to thank you all. Every one of you have been and remain essential to the continuance of Notting Hill Neighbourhood House's extraordinary programs and success.

NHNNH continues to engage and strengthen both existing and new partnerships, and we would like to thank-you for your continued support and guidance:

- **Dept. of Health and Human Services** are our major funding body and continues to be a strong supporter of NHNNH.
- **NIECH** (Network of Inner East Community Houses) continues to provide support and guidance.
- **Monash City Council and staff** provide support, guidance and invaluable community advice.
- **Monash University** continue to work with us through our special event assistance.
- **Oz Harvest** remains supporting our events and providing community with rescued surplus foods.
- **Friends of the Children Foundation** continue to engage NHNNH, support events and provide baked goods.
- **Bunnings** supports our numerous gardening endeavours and workshops.
- **Our In-House community groups** continue to work, engage and be part of our community; particularly within collaborative event creation and dissemination.

We thank-you for coming today,  
and for your continued support and engagement.





